

THE PAUL E. AND KLARE N. REINHOLD FOUNDATION
TEAM LEADERSHIP TRAINING PROGRAM GRANT APPLICATION
Up to 4 members from your organization may attend

1. How many members from your organization are you requesting attend?		
2. Name of organization:		
3. Employer Identification Number:		
4. Contact person and title:		
5. Email address of contact:		
6. Phone number of contact:		7. Fax number of contact:
8. Mailing address:		
9. Name and affiliations of your board of directors or trustees: Please attach a letter from the organization's board chair supporting participation in the leadership training program.		
10. How many full-time staff do you have?		11. How many part-time staff do you have?
12. How many regular volunteers do you have?		
13. What geographical area does your organization serve?		
14. Approximately how many people do you serve in Clay County?		
15. Approximately how many people benefit from your organization annually?		
16. Please attach a one page document covering the following items:		
(a) Mission of your organization.		
(b) What your organization hopes to gain from this team leadership training.		
(c) How this would improve the mission of your organization.		
17. Please attach a one page document with the names of the team members (no more than four), their titles, their roles within the organization, the length of time they have been involved with the organization, and their contact information, including email address.		
18. Attach a copy of your IRS 501 Exemption Letter and a copy of your most recent audited financial statement or 990 tax return.		
Printed Name and Official Title		Signature of individual authorized to act for applicant organization and Date signed

All applications must be received in the Foundation office by Wednesday, November 18, 2009. Applications will be accepted by mail, email, or hand delivery at the following:

ATTN: AMY PARKER
1845 TOWN CENTER BOULEVARD, SUITE 105
ORANGE PARK, FLORIDA 32003-3358
aparker@reinhold.net

If you do not receive a confirmation email within 3 days noting that your email has been received, please call Amy at 904-269-5857 ext. 404

The Foundation will notify you by the end of December whether your request has been accepted or declined.